

# Presentation Skills

CLASSROOM

System Operations Success Intl Preparing Energy Professionals for Tomorrow

## Why is this program important?

Academic research tells us that an instructor standing in a room of 20 people does not always mean learning is taking place. SOS Intl has developed Presentation Skills, a two-day classroom seminar to improve instructor delivery methods, and teach the techniques and tricks that expert instructors use to turn a typical presentation into an effective and captivating one.

The program focuses on teaching students:

- How to integrate the principles of adult learning and learning strategies into a presentation
- Best methods of audience-based delivery
- How to increase student retention of material through presentation
- Projecting credibility and a professional image to audiences
- Coping with 'speaker anxiety'
- Audience motivation techniques

## What does it provide you?

This program is designed to provide you with the advanced training skills necessary to capture audience attention and present material in a manner that increases retention and most importantly, transfer of training to job.

Topics covered include:

- Systematic Approach to Training (SAT)
- The ADDIE Process and its advantages in developing and delivering professional training
- Selecting appropriate modes of delivery for audience motivation
- Using effective audio visual aids and equipment to complement and enhance presentations
- Developing speaking skills and increasing confidence in front of an audience

To most effectively learn the concepts and skills covered, the course includes role-play exercises and a final presentation, which is presented for the instructors and fellow students.

### Presentation Skills includes these segments:

- Introduction to the ADDIE Process
- Basics of Adult Learning Principles
- Engaging Presentations
- Training Tips and Techniques
- Conveying Confidence
- Speaking Skills
- Presenting Your Topic
- Presentation Feedback

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SOS Intl. and NERC ID SOS\_INTL\_001 is recognized  
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a continuing education provider who adheres to NERC  
Continuing Education Program Criteria.

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